Gesellschaft für Nachhaltige Entwicklung mbH
GNE • Witzenhausen
Ökologie Ökonomie Technologie

Gesellschaft für Nachhaltige Entwicklung mbH /
Association for sustainable Development - GNE - Witzenhausen
offers the following training program:

Coordinator in International Climate Protection & Adaptation (CPA)

For Development Cooperation – Humanitarian Aid

- **Sustainable Development & Natural Resource Management**
- **Strategies & Activities to Climate Protection**
- **Strategies & Activities to Climate Change Adaptation**
- **Project Management in Development Cooperation (DC) and Humanitarian Assistance (HA)**
- **Quality Management, Monitoring & Evaluation**
- **Concept Notes & Budget of Projects for EU, BMZ, AA**
- **Methods, Tools of Communication & Presentation**
- **Internship in Companies and Institutions (3 months)**

Date: 02th of May 2018 till 30th of November 2018

Duration: 7 months incl. 3 months internship

The program will be conducted in English and German.
Planned Number of Participants: **24**
Seminar Hours: **738**

Zertifiziert: Förderung durch Bildungsgutschein

4 month **presence** in Witzenhausen / Germany

Target Group:

We invite graduates from Universities of applied sciences and universities in the fields of social sciences, economics, natural science, humanities, engineering, law, geography or with comparable degrees to apply to our program. Furthermore people with work experience in Development Cooperation, Humanitarian Aid or the non-profit sector in general who are interested in learning tools of project management are welcome to apply.

Also suitable for refugees and migrants with a university degree. Language skills: German B1, English B1 (aim to reach B2/C1

Professions:

Organizations and institutions of international cooperation, development cooperation and humanitarian aid / assistance looking for people who are not only competent in the respective project focus (e.g., forestry, agriculture, gender, law, etc.), but at the same time also have in-depth knowledge of project management and are explicitly familiar with Sustainable Development & Climate Protection. The required methods of project management, accounting, billing, proposal writing and fundraising will be covered in this training course.

The focus of the program is the preparation of the participants for complex work in global institutions for development cooperation and humanitarian assistance, companies and international operating NGOs. Especially in projects for Climate Protection & Climate Change Adaptation.

Goals of the Training:

In theoretical and practical lessons the participants will learn how to use concepts and methods of project planning, financial management and implementing projects. These concepts concern especially projects in the scope of development cooperation (DC) and humanitarian assistance (HA). Graduates have a profound knowledge of Strategies & activity tools and are qualified to manage projects according to the framework requirements by donors of development cooperation and humanitarian aid. Graduates are experts of projects in International Climate Protection & Adaptation.

Training Procedure:

The duration of the training is 7 months in total.
Parts of the program will be conducted in collaboration with lecturers from the University of Kassel and the DITSL (German Institute for Tropical and Subtropical Agriculture). Lecturers include professionals from internationally operating institutions and companies. These lecturers also provide a direct contact to the future working environment.
Parts of the programme will be held in conjunction with the participants of the training course “International Project Management” (IPM).

A successful access to the job market will be assisted by intensive application trainings and assessment center training and furthermore by an internship in selected institutions and companies.

Phases of the training:

A: Seminars / Workshops / Group Work / Field Trips (17 weeks)
B: Internship in an institution or a company (13 weeks)
C: Final Workshop / Examination (1 week)

Contents

1. Sustainable Development & Natural Resource Management

Models of Sustainable Development
Global Trent's affecting Natural Resource Management
Ecosystems & Biodiversity - Resource Management Climate-relevant ecosystem services
Integrated Water Resource Management – Watershed Management
Large-scale agricultural investment / land grabbing
"Green economy" concept, practical examples

2. Strategies & Activities to Climate Protection

Introduction to Climate Change and Acteurs of Climate Change
Programs & Donor Relationship – Financial instruments, Strategic and Operative Planning
Economic evaluation of ecosystem services and trade-off analysis
Principles of the TEEB approach and climate - ecosystem interrelations
Analysis of climate - relevant ecosystem services (DPSIR)
Carbon Market - REDD+ - Economic Incentive Measures PES
Clean Development Mechanism (CDM) & Joint Implementation (JI)
Organizational Capacity Assessment Tools (OCA)
Tools for assessing climate change vulnerability and climate change adaptation options (CARE, CVCA, GIZ)
Workshop for Climate Protection

3. Strategies & Activities to Climate Change Adaptation

National/Provincial climate change mitigation/adaptation policies and plans
Programs to Adaptation, Funding Sources & Public Trusts
Community Based Risk Screening Tools
Ecosystem-based strategies to climate change adaptation (EbA)
Climate change mitigation/adaptation measures for Asia / Latin America / Africa
The impact of climate change on small farmers
Introduction to "Climate proofing" and "Adaptation to Climate Change" tools of GIZ
Planning of a climate change adaptation project for a given case study

4. Project Management in Development Cooperation (DC) and Humanitarian Assistance (HA)

History, Objectives and Stakeholder of DC and HA
Project planning (LogFrame RBM, Strategic planning, M & E)
Management Instruments of DC
Proposal Writing (BMZ, AA, ECHO, EuropeAid)
Budgeting, Implementation, Documentation, Accounting
Procurement Procedures: Tender Offers, Customs, Regulations
Logistics, Supply Chain Management
Accountability/ Transparency/ Corruption
Monitoring & Evaluation (M&E)
Reporting - BMZ, AA, ECHO, EuropeAid
Practical Exercise/ Workshop: Management in DC

5. **Quality Management, Monitoring & Evaluation (M&E)**
   Standards - Quality Management (ISO 9001)
   Methods and Tools for Monitoring & Evaluation (M&E) for projects
   Input on planning/implementation of M&E in the field of CC-mitigation/adaptation
   Most Significant Change Method

6. **Concept Notes & Budget of Projects for EU, BMZ, Auswärtiges Amt (AA)**
   Project Proposals for *"Klimaschutzinitiative in Deutschland"*
   Project Proposal Writing (BMZ, AA (Ministry Of Foreign Affairs), ECHO, EuropeAid)
   Project Proposals and Documentation for EU ECHO

7. **Methods, Tools of Communication & Presentation (in German)**
   Group Work – Team Management
   Presentation: Theory and Practice - Group Moderation
   Assessment Center Training

8. **Internship Institution / Organization / Company (3 Months)**
   Obligatory internship here in Germany or abroad. Also possible in non-EU countries in Europe, North America, Asia and Africa.

9. **Final Assessment Week in Witzenhausen**
   Written Exam and final assessment in front of examination board

We reserve the right to change parts of this program due to the curricular evolution of the program and also due to changes concerning our lecturers.

Fee: 5.254,56 € - Payment in installments: 6 installments of 875,76 € each.

Sponsorship through education voucher: The program can be supported by the German employment agency and the job center through an education voucher (Bildungsgutschein). Please contact your personal administrator at the employment agency for details

Measure Number: 435/238/2017

Application Deadline:
Nonstop

Applications for the training program:
Please send us a short letter of motivation (Email preferred) and your CV with photo to Mr. Werner Gebing: info@gne-witzenhausen.de

For further information and sign up, please contact:

Gesellschaft für Nachhaltige Entwicklung mbH
-GNE-
Steinstraße 19 (Standort Universität)
37213 Witzenhausen
Telephone: 05542-502 917 0
Email: info@gne-witzenhausen.de
Web: www.gne-witzenhausen.de